

Fire Evacuation Plan for Tintwistle Cricket Club

Emergency Evacuation Plan for:	Tintwistle CC
Premises address and contact number	Tintwistle CC Speedwell Close Tintwistle Derbyshire SK13 1LL
Plan date	Jan 2024
Review date	Jan 2025

Sound of the alarm

The sound of the alarm will be:
A continuously ringing bell, a continuous warning siren

Raising the alarm

In the event of a fire beginning

If the fire is discovered by a staff member or a visitor notifies a staff member of a fire, the alarm will be raised by: activation of the nearest call point or commencing manual warning, (shout)

Action staff should take on hearing the alarm

The following actions will be taken upon the fire alarm being sounded/raised:

- The appropriate member of staff (or leader of visiting group) will take charge and lead in the fire evacuation.
- Dial 999 and request attendance by the Fire Service. Staff member gives their name, name of building, building address (as detailed above), contact number and details of fire.
- All visitors will commence evacuation of the building – ensuring this is done in a calm and orderly manner.
- If safe to do so the member of staff will sweep building to ensure all areas are clear (including back areas) if safe to do so and ensure all doors are closed on the way out.
- If safe to do, electrical mains and gas supplies should be switched off before leaving the building. The location of these are detailed below.
- Member of staff leading evacuation will ensure nobody re-enters the building until confirmed safe to do so by the Fire Service.
- Meet at assembly point and check all staff and visitors are accounted for.
- Member of staff leading evacuation to liaise with Fire Service upon their arrival.

Escape routes

The escape routes from the building are: (detail designated fire escape routes)

1. The club room: Evacuate from the clearly marked fire escapes which are the two main bifold doors.
2. The back door which again is clear marked with exit signs via the bar and kitchen area.
3. Through the front door again clear marked with fire exit signs.
3. If in the dressing rooms exit through the front door as marked by the fire exit signs.

Fire assembly point

The assembly point is: On the outfield in front of the clubhouse (at a safe distance designated by the member of staff leading the evacuation).

Fighting fires – Extinguisher use

Fire extinguishers will only be used where:

- Staff have received training and feel confident in their use.
- Where it is deemed safe to do so i.e. there is a clear means of escape, fire is small etc.

Personal safety always takes priority and, if in any doubt, staff should not attempt to extinguish a fire

Location of key safety hazards or other fire related equipment

- Mains fuse box is in the kitchen at the back door.
- Mains water inlet: In the boiler room
- Location of fire alarm panel: Kitchen
- Solar panel system: In the boiler room
- Solar battery: Kitchen

Number of staff needed to carry out evacuation plan

- To implement the evacuation plan, a designated individual must be nominated and understand this evacuation plan.

Equipment needed to action the emergency plan

Mobile phone

Back up arrangements

In the event of our systems failing we would shout and alert staff members and then carry out the evacuation plan

Responsibilities

For ensuring plan is up to date	Club Committee
For ensuring adequate staff are on duty to carry out the evacuation plan	Club Committee
For training staff on the evacuation plan and in their roles and responsibilities	Club Committee